

To: Cabinet Members, Archives
From: Candy Horton
Subject: Minutes of December 11, 2012 Cabinet Meeting
Date: December 11, 2012

Members Present: Anderson, Bohnet, Cannell, Collins, DeHaven, Hutchins, Ives, and Johnson

Staff Present: Horton

Members Absent: Bertch and Schlack

Approval of Agenda and Minutes

The minutes of the December 4, 2012 meeting were accepted as presented.

The agenda for the December 11, 2012 meeting was accepted.

Discussion and Action Items

- Academic Warning & Intervention Program
 - Bruce Kocher started the discussion on the draft copy of the Academic Warning & Intervention Program.
- Noel Levitz
 - Mike Collins, Laura Cosby, Michael McCall, Linda Depta and several others attended a meeting on campus to learn about Noel Levitz higher education consulting services.
- Travel
 - No requests presented.
- Grants
 - No requests presented.
- Update on Strategic Issues and Metrics
 - No update presented.

Personnel and Operations

- Kudos!
 - none
- Reality Check
 - Rick Ives brought up a question concerning the regulations for electronic cigarettes on campus.
- Hires/Resignations/Retirements
 - Megan O'Kon will be starting on December 17th as the new Coordinator of Interpretation for the museum.
 - Mary Lawrence tendered her resignation effective November 27, 2012.
 - Pat Cherpas passed away December 5, 2012.

Other

- Dean's positions have been posted locally and in "The Chronicle".
- Negotiations with part-time faculty have started.
- Demo of Ellucian- New Recruiter model will be January 11, 2013 in 4380.
- Minor power outages reported at AWH, Monday, Dec 10.
- MOOCs webinar was attended by Terry Hutchins and Kathy Johnson.
- EZ (Erick Zapata) Memorial Run will be here at KVCC on April 19, 20, 2013.
- Related Parties Disclosure form distributed to Cabinet members.
- Batch cancellation on Dec 4-6 showed 5% down on credit hours.
- Production Tech graduation is Friday, December 14.
- Wind Program graduation is Friday, December 21.
- The wind turbine on the Texas Township campus will receive an oil change on Wednesday, Dec. 12.

Book Discussion

- Mike Collins led the discussion on Chapter 5 of "Switch".

Next Meeting – The next regular meeting is scheduled for ***Tuesday, January 8, 2013 at 8 a.m.***